Township High School District 113's
Digital Multi-Function Devices RFP
Questions and Responses - 4/25/23

Q: Is the District requesting that all current devices be replaced with new devices? When is your current agreement expiration date?
A: Our current agreement ends 6/30/2023.

Q: Can you please clarify what the District considers "Production Devices" vs "office devices"?
A: Production equipment is high volume machine used in the copy centers or our schools and office devices would be just normal office printing needs.

Q: Can you please confirm if you would like A4 or A3 Multi Function Devices to replace current models?
A: Which ever is most similar to the equipment that we have

Q: Are you requesting that we include pricing for Papercut on the proposal, or are you just requesting us to respond with yes or no about if our proposed devices are capable for the technology you outlined in 2.9?
A: Include price, Papercut is already deployed

Q: If the District would like to get recommendations/pricing more specific to a Print Management solution, can we have the opportunity for additional questions beyond this current question deadline? We want to ensure we are providing the right solution that the District is requesting, and include all costs up front, so there we may have additional discovery questions more specific to this Solution.
A: Yes, please submit additional questions as they arise

Q: Do you currently have Papercut in place? If so, what version is currently in use?
A: Yes 22.0.10

Q: Can the District elaborate on what Print Management solution specifications/features they would like to be included in Proposals (anything beyond follow-me/secure print release.
A: Will Provide a response in the next day

Q: Do you currently use any print routing or rules based printing? Is this a requirement for the new devices?
A: We have some rules setup in papercut. Those would remain

Q: Can you confirm that you are requiring that the proposals include user authentication software and installation of this software, as well as the physical card readers to be included into the hardware cost?
A: Yes please include user authentication software and installation of this software, as well as the physical card readers.

Q: Can you please confirm what the specifications are of your current card readers?
A: HID iClass 13.56 MHz

Q: For the alternative replacement of Device 28- Can you please confirm that the District wishes to still include a 100sheet staple/booklet folding finisher on the replacement device? Can you please indicate what speed device you would like as a replacement, or what your evaluation criteria would be for this device (is it up to vendor's discretion based solely on current usage?)
A: The 100 sheet staple/booklet folding finisher is not needed. This device was originally secured to provide quick turn, higher end production for Board related documents which is no longer needed. Now it will be for a regular office environment. Please base your response on the volume stated.

Q: Can you please clarify what the District is requesting for Paper Sources? Are you looking for same number of drawers or total sheet capacity as your current devices?
A: Please base on the total sheet capacity of the current devices

Q: Please clarify what "LCT" , "LCF" & "Cab" mean on your current device paper sources? What is your requirement for proposed devices in comparison to current devices?
A: LCT = Large Capacity Tray, LCF = Large Capacity bottom tandem feeder drawer, Cab = Cabinet Stand

Q: Are full keyboards required on replacement models? You noted at the bottom of current hardware specs that HP devices have full keyboards, but wanted to confirm if this was a mandatory accessory on each MFP to be included.
A: It is preferred that they have them

Q: When would the District wish to install new devices/commence the new agreement? When are you presenting to the Board for recommendation?
A: We are targeting approval by the Board on June 13, 2023.

Q: Are you open to accepting additional service cost structures (besides cost per print) if we include them with the proposal?
A: No, we are just considering cost per print agreements.

Q: What size paper is the majority of printing jobs done on?
A: 8.5 x 11"

Q: What type of paper/media is being used?
A: 20# Bond, some 90# Card Stock

Are there any jobs that are done on coated stocks?
A: No

Q: When are the majority of jobs run on these engines? Before school, during, after and for how long of a period?
A: Copy center machines are used 7 days a week, with the majority of work done between 7a.m and 4 p.m

Q: Ganging up of jobs to run all at once
A: Jobs are printed as received

Q: With the folding section discussed is this just booklet folding or is tri-fold and pamphlet folding needed.
A: tri-fold and pamphlet folding needed

Q: Can we quote like for like equipment - but does not have to be the same manufacturer?
A: We are open to other brands and models as long as they have the same functionality that we currently have.

Q: I have a question regarding the maintenance pricing response. You have them broken down for click costs in volume bands. Do you have a specific expectation for this? We would respond at a per device cost or in this case a blended rate for all might be the best cost option. Meaning we would provide one Black and White click rate and one color click rate for all the machines. Would that be acceptable to the District? It would make it all much easier for billing and tracking.

A: Our intent was that you provide one Black and White click rate and one color click rate for each machine, but have provided you space to submit based on being a production device vs an office device, if there is a difference.